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9th March 2024

Dear parent/ guardian,

I am writing to inform you that Mrs Mooney is retiring – her last day at Tonacliffe will be Thursday 28th March 2024.

I want to take this opportunity to thank Mrs Mooney for all her hard work, commitment and dedication she has shown to the children she has taught over her teaching career. Mrs Mooney will be greatly missed by everyone – governors, staff, parents and children, past and present.

On a personal note, I will be sad to be losing my Assistant Headteacher and confidante, Mrs Mooney as we have worked closely together over many years. However, I know Mrs Mooney has many exciting plans for her retirement and I am sure you will want to wish her all the very best along with me and everyone at Tonacliffe.

Yours sincerely,

J. B. Heap

Mrs Joanne B. Heap
Headteacher



MUSIC MARK
SCHOOL
2022 - 2023

